



**TOWN OF BLUEFIELD
TOWN COUNCIL MEETING
September 27, 2016
AGENDA**

- 7:30 p.m. **Call to Order**
- 7:31 p.m. **Invocation and Pledge of Allegiance**
- Councilmember Lee Riffe
- 7:33 p.m. **Approval of Agenda**
- 7:34 p.m. **Consent Agenda**
- September 13, 2016 Work Session Minutes
 - September 13, 2016 Council Meeting Minutes
- 7:36 p.m. **Citizen Requests & Special Presentations**
- Recognition of Volunteer Keith Janovec – Mayor Don Harris
- 7:40 p.m. **Committee Reports**
- 7:41 p.m. **Unfinished Business & Reports**
- 7:42 p.m. **New Business and Reports**
- Resolution Supporting Pediatric Cancer Research Funding, VOTE – Lesley Catron
 - Smart Scale Resolution: State Route 746 College Ave. Extension, VOTE – Billie Roberts
 - 119 High Street Deed, VOTE – Mike Watson
- 7:51 p.m. **Town Manager's Report**
- Soccer Request
 - Board of Zoning Appeals Member Discussion
 - Planning Commission Member Discussion
 - Playground Equipment Grant
 - Recreation 2017

- Flu Shots for Town Employees & Families – Wednesday, Sept. 28th @ 2 pm, Council Chambers
- Tour du Parc – Wednesday, Sept. 28th @ 9 am, Graham Rec. Park
- Joint Meeting with City of Bluefield – Thursday, Sept. 29th @ 5:30 pm, Bluefield Inn, Blfd, WV
- Annual Chamber Dinner – Thursday, October 6th @ Davids at the Club, Reception @ 5:30 pm
- VML – October 9th – 11th, Virginia Beach Conference Center
- Student Government Day – October 18th @ 8:30 am @ Town Hall

8:05 p.m. **Citizen Comments**

8:10 p.m. **Council Comments**

8:22 p.m. **Attorney Report**

8:24 p.m. **Executive Session:** Section 2.2-3711-A-1.3

8:54 p.m. **Executive Session:** Section 2.2-3711-A-1.7

9:24 p.m. **Adjourn**

Lee Riffe, Council Member
Steve Danko, Council Member



Anglis Trigg, Jr., Council Member
Donnie Linkous, Council Member

TOWN OF BLUEFIELD

Don Harris, Mayor
Jimmy Jones, Vice Mayor
Michael Watson, Town Manager

September 23, 2016

Mr. Keith Janovec
612 Canary Circle
Bluefield, Virginia 24605

Re: Volunteer Work

Dear Mr. Janovec,

On behalf of the Town of Bluefield, Virginia, I would like to express our sincere appreciation to you for your continuous volunteer clean-up efforts throughout our community. Bluefield, Virginia is known for being beautiful, clean and well-kept. We know that your volunteerism is one reason why we can take pride in the up keep of our town. Volunteers possess a compassion for the community and a willingness to serve. It is obvious that you possess both of those qualities.

From cleaning up trash and recycling in local playgrounds and parks to picking up litter along the roads and right of ways, you are a definitely a community volunteer deserving of recognition. With your assistance, trash and recyclable items are removed from our sidewalks and roadsides, helping to keep Bluefield, Virginia beautiful and litter free.

It takes a volunteer like you, to make a difference in the community, and we are grateful for the impact you are making in ours.

Sincerely,

A handwritten signature in black ink that reads "Donald R. Harris". The signature is written in a cursive style.

Donald R. Harris
Mayor



TOWN OF BLUEFIELD

RESOLUTION

Supporting Federal and State Funding for Pediatric Cancer Research

WHEREAS, cancer is the leading cause of death in children under 15 years of age in the United States; and

WHEREAS, worldwide every year an estimated 263,000 new cases of cancer affect children under the age of 20; and

WHEREAS, 91,250 children lose their life to cancer each year; and

WHEREAS, the incidence of cancer among adolescents and young adults is increasing at a greater rate than for any other age group, except for adults older than 65 years of age; and

WHEREAS, childhood cancer spares no ethnic group, socioeconomic class or geographic region; and

WHEREAS, less than five percent of federal funds for cancer research is dedicated to finding a cure for pediatric cancers; and

WHEREAS, in the last 20 years the U.S. Food and Drug Administration has approved only two drugs for the treatment of childhood cancers and some children are being treated with drugs that were developed more than 25 years ago for adults; and

WHEREAS, the National Cancer Institute's funding for pediatric clinical trials is only \$26.4 million; and

WHEREAS, the causes of most childhood cancers are unknown and are not strongly linked to environmental or lifestyle risk factors; and

WHEREAS, the treatment of childhood cancers can have devastating financial effects on families.

NOW, THEREFORE BE IT RESOLVED, THAT THE TOWN COUNCIL OF BLUEFIELD, VIRGINIA supports additional federal funding on the causes and treatments of pediatric cancer.

Resolved this _____ day of _____, 2016.

Donald R. Harris, Mayor

Lesley L. Catron, Town Clerk

Memo

To: Town Council

From: Mike Watson

Date: 08/04/16

Re: 119 High Street



Council:

In order to move forward with the locally administered highway construction project on High Street, the Town will need to acquire certain properties along that route, including 119 High Street. I would like to request that Council make a motion to (1) Authorize the expenditure of money to purchase the property for \$15,000; (2) Approve the acceptance of the deed and the property interest described in the deed; and (3) Authorize the Mayor to sign the deed on behalf of the Town.

Thanks,

Mike

Project & Activity Sheets



2016

BUILDING, ZONING & PROPERTY MAINTENANCE

BUILDING DEPT:

Building Permits Issued: 8

BUILDING PERMITS ISSUED FOR AUGUST:

Total # of building permits issued for month:	8
Total amount of permit fees paid for month:	\$ 341.70
Estimated cost of construction for month:	\$ <u>39,500.00</u>

Total #of building permits issued (fiscal year to date):	11
Estimated cost of construction (fiscal year to date):	\$ 51,422.66

Open construction permits:

Townhouse - Bullet Bill Drive Owner: DCI Shires Contractor: DCI Shires

Single Family –Pleasant View Dr. Owner: M. David & Teresa Andrews Contractor: Christian Construction

ZONING DEPT:

Zoning Permits Issued: 2

Zoning letters: -

ZONING PERMITS ISSUED FOR AUGUST:

Total # of zoning permits issued for month:	2
Total amount of permit fees paid for month:	\$ <u>35.80</u>
Total amount of fees paid to the town for month:	\$ 35.80

PROPERTY MAINTENANCE DEPT:

Property Maintenance Violations: (grass, vehicles, trash, etc.): 14

Property Maintenance Letters/Invoices: 20

Work Orders Issued: -

LAND DISTURBING:

Land Disturbing Permits issued: -

Land Disturbing Letters: 1

OPEN and Inactive Permit issued to Bluefield College (Athletic Complex)

OPEN and Inactive Permit issued To Rajeev Chopra (Brierwood)

OPEN and Inactive Permit issued to Fincastle Farms, LLC.

OPEN and Inactive Permit issued to Tazewell County Habitat for Humanity (Lot 17 Rollins St.)

OPEN and Active Permit issued to Lambert Construction

OPEN and Active Permit issued to Greenwood Development LLC.

OPEN and Active Permit issued to Christian Construction (Pleasant View Dr.)

LAND DISTURBING PERMITS ISSUED FOR AUGUST:

Total # of Land Disturbing Permits issued for month:	0
Total amount of permit fees paid for month:	\$ <u>00.00</u>
Total amount of fees paid to the town for month:	\$ 00.00

Conducting E&S and Stormwater inspections as required by Virginia State Code

COORDINATE STREET LIGHTS & OUTAGES

Citizens continue to advise us of light outages AND new street light

POLICE DEPARTMENT

- August 8th Bluefield VA Police Department's Tactical Team conducted search warrants for the Drug Task Force.
- August 11th Officer Michael Tiller and Officer Kevin White attended Surviving Verbal Conflict at Southwest VA Criminal Justice Training Academy.
- August 15th Supervisors Meeting was held. Departmental issues and plans were discussed.
- August 16th Sgt. Tim Carroll conducted inspections on uniforms, vehicles, and vehicle equipment. Sgt. Caleb Bradshaw conducted inspections on department firearms and duty equipment.
- August 17th DMV Drive Sober or Get Pulled Over Drunk Driving National Enforcement Crackdown began. Saturation Patrols and Checkpoints were held throughout the area until Labor Day.
- August 18th New school year began; our Officers increased patrol in all school zones.
- August 19th Det. McCroskey conducted testing arranged with Tazewell County Sheriff's Office on the Law Fit Course for their promotions.
- August 22nd The Coca-Cola Company gave our Department a cookout to show their appreciation and support for Law Enforcement.
- August 23rd Sgt. Tim Carroll attended K-9 Handler Training, Leadership Training, and Updated Incident Based Report Training at Southwest VA Training Academy.
- August 23rd Chief Gunter attended Asset Forfeiture Update Training at Southwest VA Criminal Justice Training Academy.
- August 24nd Chief Gunter presented Community Hero Awards today to Parkview Baptist Church, Blizzards Industrial Supply, and Technifab, Inc. for their support and assistance of our Police Department.
- August 26th Our Officers conducted 24 hour security at Graham High School leading up to the Graham vs. Beaver Game to prevent vandalism. In addition, our Officers assisted with traffic and increased patrol during the Graham vs. Beaver Game.
- August 29th Officer Allyson Jarvis went to the Field Training Officer course at the Academy and was DCJS certified as a Field Training Officer (FTO) for new recruits.

Our Officers were busy in August attending classes both in person and on-line. In addition to continuing education, they are answering calls as needed for our citizens and businesses keeping the Town of Bluefield, Virginia safe and secure. Total calls responded to for the month of August – 496 as compared to July with 489.

	August Statistics	July Statistics
NO SEAT BELT	05	01
ASSAULT	09	05
NO VIRGINIA INSP STICKER	03	02
DUI/DUID	02	00
SPEEDING	18	13
CHILD SAFETY SEAT	03	05
RECKLESS	00	00
DRUGS	69	31
IIP	09	13
DRIVING NO OL	14	15
SHOPLIFTING	38	24
OTHER	114	105
TOTAL CITATIONS	70	75
TOTAL ARRESTS	101	39

PUBLIC WORKS

- Done part of the Spring Street sidewalk then went back and started working on the Visitors Center to finish it up. Once done at the building, we will go back and finish up Spring Street.
- Grass crew is going around cutting brush back off of the streets while still mowing grass throughout Town.
- Made 16 water taps at Forest Hill Apartments.
- Had to replace a drain pipe at 406 Lynn Street.
- Water Crew will be replacing about 500 feet of 2" water line on the upper end of Spring Street.
- Street Crew is still patching holes, fixing drains and sweeping the streets.

WATER DEPT

- Worked with Anderson & Associates to get PER changes and comments submitted to VDH on 9/21.
- All 3rd quarter sample results were good.
- Still feeding Falls Mills 3 to 4 days per week due to Pocahontas WTP reduction in staff.
- Water production steady at about 940,000 gallons per day.
- Continuing work on our cross connection and backflow program.
- Routine cleaning, maintenance, water production, mowing, and weekly field sampling.

TRANSIT DEPARTMENT

- Filed monthly grant expense reports.
- We have received the new bus to replace the 2012 Chevy bus.
- From January 1, 2015 through December 31, 2015 we have had 45,473 passengers!! Compared to 41,156 for calendar year 2014.
- Was elected Treasurer for the Community Transportation Association of Virginia on January 22, 2009 and will serve as the boards Treasurer.
- Will be attending a CTAV Board meeting in Chincoteague, VA. November 16-17.
- Was approved for the 2017 operating grant for a new diagnostic computer and air compressor for the garage.
- Will be applying in January 2017 for 3 new buses for the 2018 fiscal year.

TREASURER'S DEPARTMENT

- 83 taxpayers are taking advantage of our 2016 Real Estate tax payment plan.
- We are now offering online payments for water bills and taxes on the Town's website. You will be able to pay by Visa, Master card, Discover, American Express, Pay pal, and now E-check or by phone at 866-814-5998.
- Pete Beavers and I did an audit of the cigarette tax stamps in all stores except one, and found all stores were compliant.
- Southern Software will be coming in on October 4 to do training and we are planning to go live with the new software the week of October 10th.
- Will be mailing out tax tickets mid to late October.

RECREATION DEPARTMENT

General Information

- The recreation facebook page is up to 3239 “likes”.
- All pool info, movie info, and special event info for the rec. dept. is posted here

Pool

- Started end of season closing procedures 8/18
- Currently working on repairing and painting bathrooms and concession stand.
- Will be repainting concession seating area ceiling and walls.

Sunset @ The Square

- Held last movie on 8/13
- Last movie event had a carnival theme with games and prizes for the games that included funnel cakes made by the “Funnel Tunnel”, fish donated by “The Aquarium”, as well as candy apples.
- The Kiwanis set up and gave out free hot dogs and the Bluefield College volleyball team help out running games.

Recreation Park

- Getting ready to repaint bathroom floors and ceilings
- All parking lot poles have been repainted
- All shelters have been repainted

Farmers’ Market

- Market is scheduled to run until the end of October unless vendors run out of product before that time
- Sue Carr will be stepping down as market manager after this season. Currently working with the Town Manager on possible replacement options.

Community Garden

- All 20 garden spots were filled.
- Working with Donna Meade to file all paperwork to receive grant monies.
- Working with the Rotary Club to purchase tables for a seating area at the garden. We have been awarded \$3500 for improvements.
- Have sent measurements to Lawrence Brothers for table estimates. Have received estimates and working with the Rotary Club to make sure they approve of everything.
- Working with the Town Manager about placing concrete pads for the tables to set on near the garden as well as a possible outdoor sink.

Fun In The Sun Program

- Getting an inventory list together of equipment to see if any items need to be replaced before next season.

TOWN MANAGER

- Kim attended the monthly Chamber Meeting held on September 15th at the Buffalo Trail Restaurant.
- Flu Shots for Town employees and their families will be on Wednesday, September 28th at 2 p.m. in the Council Chambers.
- Tour du' Parc will be on Wednesday, September 28th at Graham Rec Park.
- Sanitary Board monthly meeting will be on Wednesday, September 29th at 9 a.m. in the Council Chambers.
- Joint meeting with the City of Bluefield will be on Wednesday, September 29th at 5:30 p.m. at the Bluefield Inn
- VML Sunday, October 8th thru Tuesday, October 11th in Virginia Beach.
- Fall Leaf Pickup will start at the end of October.
- Fall Newsletters will be going out next month.
- Student Government Day will be on Tuesday, October 18th.
- Started on the downtown design.
- Eddie Pauley will be feeding all Town employees and Town emergency personnel on Monday, September 26th at 1 p.m. at La Fiesta.
- Sanders House Employee Bean Dinner will be on Tuesday, October 11th.