

**Town of Bluefield
Town Council
Minutes
June 11, 2019**

The Bluefield, Virginia Town Council held a regularly scheduled Town Council Meeting on Tuesday, June 11, 2019 at 7:30 p.m. in the Council Chambers of the Town Hall located at 112 Huffard Drive, Bluefield, Virginia.

PRESENT

Don Harris, Mayor
Anglis Trigg Jr., Vice-Mayor
Chuck Presley, Councilmember
Jarrod Bailey, Councilmember
Ron Holt, Councilmember

ALSO PRESENT

Mike Watson, Town Manager
Lesley Catron, Town Clerk
Matt Freedman, Town Attorney
Billie Roberts, Comm. Dev. Coordinator
Shane Gunter, Police Chief
10 Members of Public

ABSENT

Jimmy Jones, Councilmember

CALL TO ORDER

Mayor Harris called the meeting to order at 7:30 p.m.

INVOCATION AND PLEDGE

Gene Hurt, Salvation Army led the Invocation. Mayor Harris led the Pledge of Allegiance.

APPROVAL OF AGENDA

Vice-Mayor Trigg made a motion to approve the agenda. Councilmember Presley seconded the motion. The motion passed unanimously by voice vote.

CONSENT AGENDA

Councilmember Bailey made a motion to approve the consent agenda. Councilmember Presley seconded the motion. The motion passed unanimously by voice vote.

CITIZEN REQUESTS & SPECIAL PRESENTATIONS

Special Presentation: Chamber of Commerce of the Two Virginias – Josh Cline

Mr. Cline thanked the Town for their relationship with the Chamber. He stated that they were now a merged Chamber and serving the region as a whole. He gave a special thanks to Kim Hernandez who has spent a great amount of time volunteering and working with the Chamber and also to staff including Matt, Lesley, BJ and Mike. He stated that Mr. Watson had served on the board in the past and that Kim Hernandez was a great volunteer. He asked that the Town let him know if there was anything the Chamber could partner with them on to help.

Mayor Harris thanked Mr. Cline.

Mr. Cline stated this year they would be celebrating Debbie Maynard's 45th Anniversary with the Chamber. He stated that she was incredible person for everything that she had been through

Citizens Request: Sedgewood Recreation Authority – Laura King

Not present.

COMMITTEE REPORTS

None.

UNFINISHED BUSINESS & REPORTS

None.

NEW BUSINESS & REPORTS

Budget Amendments, VOTE – Lesley Catron

Mrs. Catron stated that the following budget amendments needed to be approved.

PURPOSE: School Safety Communication Systems Equipment

Revenue		Original Budget	Amended Budget	Change
Line Item				
3108-9901	Miscellaneous	<u>\$335,120.00</u>	<u>\$340,120.00</u>	<u>\$5,000.00</u>
		<u>\$335,120.00</u>	<u>\$340,120.00</u>	<u>\$5,000.00</u>

Expenditure

Line Item		Original Budget	Amended Budget	Change
4120-8103	Communications	<u>\$31,000.00</u>	<u>\$36,000.00</u>	<u>\$5,000.00</u>
	Equipment	<u>\$31,000.00</u>	<u>\$36,000.00</u>	<u>\$5,000.00</u>

PURPOSE: School Safety Communication Systems Equipment

Revenue

Line Item		Original Budget	Amended Budget	Change
3108-9903	Gifts / Donations	<u>\$13,095.00</u>	<u>\$20,875.00</u>	<u>\$7,780.00</u>
		<u>\$13,095.00</u>	<u>\$20,875.00</u>	<u>\$7,780.00</u>

Expenditure

Line Item		Original Budget	Amended Budget	Change
4120-8103	Communications	<u>\$36,000.00</u>	<u>\$43,780.00</u>	<u>\$7,780.00</u>
	Equipment	<u>\$36,000.00</u>	<u>\$43,780.00</u>	<u>\$7,780.00</u>

PURPOSE: Sedgewood Commons Water Line Replacements

Revenue

Line Item		Original Budget	Amended Budget	Change
3106-1710	Water Taps	<u>\$3,600.00</u>	<u>\$16,081.47</u>	<u>\$12,481.47</u>
		<u>\$3,600.00</u>	<u>\$16,081.47</u>	<u>\$12,481.47</u>

Expenditure

Line Item		Original Budget	Amended Budget	Change
4044-8113	Line	<u>\$30,000.00</u>	<u>\$42,481.47</u>	<u>\$12,481.47</u>
	Replacement	<u>\$30,000.00</u>	<u>\$42,481.47</u>	<u>\$12,481.47</u>

Mr. Bailey made a motion to approve the Budget Amendments. Mr. Presley seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote.

***Resolution to Appoint E. Stephen Lilly to IDA, ROLL CALL VOTE (Motion to Adopt)
– Billie Roberts (attached at end of minutes)***

Mrs. Roberts stated that the IDA had a vacancy after a long time member was no longer a resident of Bluefield, VA. She stated that E. Stephen Lilly showed interest and the IDA Board met last month to approve E. Stephen Lilly to fill the vacancy. She asked for a motion to adopt the Resolution to Appoint E. Stephen Lilly to the IDA.

Mr. Presley made a motion to adopt the Resolution to Appoint E. Stephen Lilly to the IDA. Mr. Holt seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote.

CITIZENS COMMENTS

David Wohlford, Sedgewood asked why no one knew about the IDA Vacancy and asked if it was advertised. He stated regarding the Sedgewood Pool/Parking that the people who lived across from it and when they moved in it was a swimming pool and he would like to see it used for something else rather than a parking lot but that he had nothing to do with the Sedgewood Association. He stated that it should not be a parking lot and that it had always been a pool but the subdivision was a mature subdivision now. He stated that once they passed away that others would buy their houses and he would like to see it turned into a small park. He stated that it was always a public facility and that down the road he would like to see it similar to Pinehill Park with a few parking spots and a playground. He stated that if they made it an overflow parking lot then they would have to make one for him as well. He stated that they were having issues with the Rescue Squad and Fire Department and if the county wanted a fire station then the County should have to fund it just like they funded a football stadium for Cedar Bluff, Richlands and Tazewell. He asked where our stadium was.

Jim Justice, 15 Fairlane stated that he had learned all about EMS personnel, 911, dialysis, etc. He stated that he had spent several hours at the Bluefield, WV Rescue Squad and learned that EMS billing was very difficult. He stated that he had talked to Mr. Holt, Mr. Presley and Mr. Watson who had all been helpful and listened and he thanked them for that. He stated that when he came on April 9th it was important because his neighbor had passed out 3 times and those on the EMS brought him back when he coded. He stated that today the Board of Supervisor Representative Charlie Stacy listened to him and they talked about the goals for the EMS. He stated that Mr. Stacy had

told him that the goal was 9 minutes to respond but from Pocahontas to his house was 18 minutes. He stated that we needed EMS personnel in Richlands, Tazewell and Bluefield which were the 3 clusters in our county as far as population was concerned. He stated that our population meant more opportunities for accidents, rescue attempts and police transports. He stated that being in these areas would increase response times. He stated from the standpoint about what was going on today and after talking to Mr. Stacy that this program was barely 2 years old and we needed to get the bugs out quickly and move forward. He stated that he was glad to see Mr. Stacy, Barry Brooks and Courtney all there and that they all cared about this. He stated that they needed to work together and it was not a Town thing or a County thing that the big issue was lives. He stated that they had to work together towards that 9 minutes and he challenged council, the county and those in the audience to work together to develop and maintain the best EMS program that they could. He stated that we had good people and things to improve on and that the Town could not do it alone nor the County without the help of the Town.

Mr. Wohlford stated that Pocahontas and the County were not their problem and they should not have to pay to support them. He stated that they plundered us just like the Sanitary Board did and it was time to back off and let them deal with their own problems.

TOWN MANAGER'S REPORT

FY 2019/202 Budget Ordinance, VOTE – 1st Reading to include changes (by title) (attached at end of minutes)

Mr. Watson stated that this was the 1st Reading of the FY 2019/2020 Budget. He stated that they had a Public Hearing at 7 p.m. and he would like to go ahead with the changes and have a 1st Reading by title only.

Mr. Presley made a motion to approve the FY 2019/2020 Budget 1st Reading by title only. Mr. Bailey seconded the motion. The motion passed unanimously by voice vote.

Community Clean-up & Cookout

Mr. Watson stated that the Community Clean-up Day and Cookout had been tentatively rescheduled due to weather for Saturday, July 20th at 8:30 a.m. at Pinehill Park.

COUNCIL COMMENTS

Mr. Holt thanked Mr. Stacy for coming out. He stated that they were definitely on the right foot and they all needed to remember that there was a human element there. He stated that they were the people saving lives and he appreciated each of them and what they did. He stated that he was encouraged after his conversation with Mr. Stacy.

Mr. Bailey thanked Mr. Cline for coming out and Highlands Fellowship for their volunteer work at the fountain and downtown. He thanked Mr. Justice on all of his work along with Mr. Stacy and everyone else.

Mr. Presley stated that he had an extensive call with Mr. Justice and wanted to get with Mr. Watson, Barry, Mr. Young, and Mr. Stacy and as a council have a meeting to figure this EMS stuff out as early as Monday or Tuesday of next week. He thanked everyone for coming out and gave a shout out to the Police Department, Fire Department and all of those who worked for the town. He stated that they did a great job.

Mr. Trigg thanked everyone for coming out and for those who expressed how they felt about certain things. He stated that he liked to take it all in and listen then discuss it with the Town Manager to hopefully come up with some solutions to some of these concerns. He agreed that they needed to work together and do right.

Mayor Harris pointed out what Mr. Justice said about the program only being 2 years old and they were still learning. He stated that he and Mr. Watson had served on the Rescue Squad Board for the Town and it was a lot of work. He agreed that they all had to work together.

ATTORNEY REPORT

Budget Ordinance Changes

Mr. Freedman stated that as it related to the Budget Ordinance from the point of the 1st Reading to the 2nd and the adoption that they would probably need to make some changes in the Ordinance to reflect some type of recital to show that amendments were made at the point of the Public Hearing and correcting a typo in the 2nd recital that was already there.

MOTION FOR CLOSED MEETING

It is hereby moved that the Council of the Town of Bluefield, Virginia enter into a closed meeting pursuant to Section 2.2-3711 (A) (6), (1) and (3) of the Code of Virginia as amended, The specific purpose for this motion is to discuss the following matter(s):

Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected;

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body;

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would

adversely affect the bargaining position or negotiating strategy of the public body, with such closed meeting being confined to the following subjects: the negotiation of public services, discussion of official personnel and acquisition of recreational property.

Councilmember Presley made a motion to enter into Executive Session as described above. Councilmember Bailey seconded the motion.

Mayor Harris asked that the minutes reflect Barry Brooks, Charlie Stacy and Billie Roberts would be entering into Executive Session as well.

The motion passed unanimously by voice vote.

Mr. Presley made a motion to enter back into regular session. Mr. Bailey seconded the motion.

CERTIFICATION OF EXECUTIVE SESSION

WHEREAS, the Town Council of Bluefield, Virginia convened a closed meeting on June 11, 2019, pursuant to a duly adopted motion, attached hereto, and such closed meeting was convened in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Town Council of Bluefield, Virginia returned to its open meeting held on June 11, 2019.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HEREBY CERTIFIES that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the closed meeting held on June 11, 2019, to which this certification applies and (ii) only such public business matters as were identified in the motion convening such closed meeting were heard, discussed, or considered by the Council of the Town of Bluefield, Virginia in such closed meeting.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

ADJOURN

Mr. Holt made a motion to adjourn the meeting at 10:20 p.m. Mr. Presley seconded the motion. The motion passed unanimously by voice vote.

Don Harris, Mayor

Lesley Catron, Town Clerk

VIRGINIA: AT A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HELD AT THE COUNCIL CHAMBERS OF THE TOWN HALL IN BLUEFIELD, VIRGINIA ON THE 11TH DAY OF JUNE, 2019

A RESOLUTION TO APPOINT E. STEPHEN LILLY TO BE A DIRECTOR TO THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE TOWN OF BLUEFIELD, VIRGINIA

WHEREAS, Scott Keim was appointed by the Council of the Town of Bluefield, Virginia, on December 11, 2018, to serve as a director to the Industrial Development Authority of the Town of Bluefield, Virginia with a term of office ending on November 27, 2019; and

WHEREAS, Scott Keim resigned from the aforesaid position with the Industrial Development Authority of the Town of Bluefield, Virginia by providing a written resignation to the Secretary of the said Authority on March 21, 2019; and

WHEREAS, the Industrial Development Authority of the Town of Bluefield, Virginia accepted Scott Keim's said resignation by an affirmative voice vote of a majority of its membership on March 26, 2019; and

WHEREAS, Scott Keim's former position with the Industrial Development Authority of the Town of Bluefield, Virginia has remained vacant since the date of his said resignation, and since the date of its acceptance by the said Authority; and

WHEREAS, on May 28, 2019, the Industrial Development Authority of the Town of Bluefield, Virginia recommended, by an affirmative voice vote of a majority of its membership, that the Council of the Town of Bluefield, Virginia appoint E. Stephen Lilly, informally known as Steve Lilly, to be a director of the said Authority in order to fill the said Authority's vacancy.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that E. Stephen Lilly is hereby appointed to serve as a director to the Industrial Development Authority of the Town of Bluefield, Virginia, with a term of office ending on November 27, 2019, the remaining unexpired term of office formerly held by Scott Keim

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VIRGINIA: AT A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HELD AT THE COUNCIL CHAMBERS OF THE TOWN HALL IN BLUEFIELD, VIRGINIA ON THE 25TH DAY OF JUNE, 2019.

AN ORDINANCE TO APPROVE AND ADOPT THE 2019/2020 FISCAL YEAR BUDGET FOR THE TOWN OF BLUEFIELD, A VIRGINIA MUNICIPAL CORPORATION, INCLUDING THE INCREASES IN WATER RATES AND SALARIES THEREIN

WHEREAS, a public hearing concerning the approval and adoption of the 2019/2020 FISCAL YEAR BUDGET for the Town of Bluefield, a Virginia Municipal Corporation, was held before the Council of the Town of Bluefield, Virginia on the 11th day of June, 2019, at 7:00 p.m., after notice of the said public hearing was duly published on the 3rd day of June, 2019, in the Bluefield Daily Telegraph, a newspaper having general circulation in Bluefield, Virginia; and

WHEREAS, a summary of the 2019/2020 FISCAL YEAR BUDGET and a summary of the said increase in water rates were included in the aforesaid notice.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the 2019/2020 FISCAL YEAR BUDGET for the Town of Bluefield, a Virginia Municipal Corporation, which is attached to this ordinance, including the increased water rates and increased salaries therein, is hereby approved and adopted by the Council of the Town of Bluefield, Virginia on this 25th day of June, 2019.

BE IT FURTHER ORDAINED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that, in the 2019/2020 FISCAL YEAR BUDGET for the Town of Bluefield, a Virginia Municipal Corporation, under the Water Fund, water rates shall be increased by an additional two percent (2%) per year over the next five (5) years.

BE IT FURTHER ORDAINED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that this ordinance is hereby adopted on this 25th day of June, 2019.

BE IT FURTHER ORDAINED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that this ordinance shall be effective on the 1st day of July, 2019.

BE IT FURTHER ORDAINED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that Donald R. Harris, the Mayor of the Town of Bluefield, Virginia, shall execute this ordinance on behalf of the said Council.

IT IS SO ORDAINED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA on this 25th day of June, 2019.

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PUBLIC HEARING: JUNE 11, 2019
 FIRST READING: JUNE 11, 2019
 SECOND READING: JUNE 25, 2019
 MOTION TO ADOPT MADE BY: _____
 MOTION TO ADOPT SECONDED BY: _____
 ADOPTION DATE: JUNE 25, 2019
 EFFECTIVE DATE: JULY 1, 2019

Name of Councilman	Attendance (Present or Absent)	Vote (Aye, Nay, Abstain, or Absent)

RESULT OF VOTE:

 AYES
 NAYES
 ABSTENTIONS

COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA

BY: _____
 DONALD R. HARRIS, MAYOR DATE
 TOWN OF BLUEFIELD, A VIRGINIA MUNICIPAL CORPORATION

ATTEST

 LESLEY CATRON, TOWN CLERK DATE
 TOWN OF BLUEFIELD, A VIRGINIA MUNICIPAL CORPORATION

GENERAL FUND	
REVENUE	
General Property Taxes	\$1,000,000
Other Local Taxes	3,129,492
Permits (Misc. Permits & Fees)	22,750
Fines & Forfeitures	60,000
Use of Money & Property	4,000
Charges for Services	455,000
Miscellaneous Revenue	317,419
Revenue from the Commonwealth -- Non Categorical	184,677
Revenue from the Commonwealth -- Categorical	2,094,531
Revenue from the Federal Government	600,000
Other Financing Sources	850,000
Transfers to General Fund	416,350
TOTAL REVENUE	\$ 9,134,219
EXPENDITURES	
Town Council	63,162
Town Manager	482,674
Legal	4,000
Independent Audit	39,000
Treasurer	209,284
Bookkeeping	129,731
Vehicle Maintenance	478,733
Police Department	1,596,011
Fire Department	159,969
Building Inspection	115,735
Street Department	1,842,731
Refuse Collection	274,808
Town Hall Buildings & Grounds	107,479
Recreation Department	423,209
Cemetery	85,622
HMGP Planning Project	0
Planning Commission	6,990
Community Development	71,100
Donations	29,200
Zoning Administrator	92,715
Non-Departmental	124,153
Transfer	392,500
Capital Projects	1,305,000
FEMA & Capital Projects	600,000
Debt Service - Active	500,413
Debt Service - Retired	0
TOTAL EXPENDITURES	\$ 9,134,219

WATER FUND	
REVENUE	\$3,214,833
EXPENDITURES	\$3,214,833
CEMETERY	
REVENUE	\$34,550
EXPENDITURES	\$34,550
TRANSIT	
REVENUE	\$528,710
EXPENDITURES	\$528,710
RECREATIONAL FACILITIES	
REVENUE	\$924,500
EXPENDITURES	\$924,500

FY 2019 / 2020 Water Fund includes an increase of an additional 2% to water rates per year over the next five years.