

**Town of Bluefield
Town Council
Minutes
July 23, 2019**

The Bluefield, Virginia Town Council held a regularly scheduled Town Council Meeting on Tuesday, July 23, 2019 at 7:30 p.m. in the Council Chambers of the Town Hall located at 112 Huffard Drive, Bluefield, Virginia.

PRESENT

Don Harris, Mayor
Ron Holt, Councilmember
Chuck Presley, Councilmember
Jarrod Bailey, Councilmember
Anglis Trigg Jr., Vice-Mayor

ALSO PRESENT

Matt Freedman, Town Attorney
Lesley Catron, Town Clerk
James Hampton, Treasurer/Transit Dir
Shane Gunter, Police Chief
2 Members of Public

ABSENT

Jimmy Jones, Councilmember
Mike Watson, Town Manager
Billie Roberts, Comm. Dev. Coordinator

CALL TO ORDER

Mayor Harris called the meeting to order at 7.30 p.m.

INVOCATION AND PLEDGE

Mayor Harris led the Invocation and Pledge of Allegiance.

APPROVAL OF AGENDA

Councilmember Bailey made a motion to approve the agenda. Councilmember Presley seconded the motion. The motion passed unanimously by voice vote.

CONSENT AGENDA

Councilmember Presley made a motion to approve the consent agenda. Councilmember Bailey seconded the motion. The motion passed unanimously by voice vote.

CITIZEN REQUESTS & SPECIAL PRESENTATIONS

Citizen Requests: Joyce Johnston (Tazewell County Library and Twisted History)

Ms. Johnston thanked council for all that they did. She stated that recently she had been doing a landscaping project at the Bluefield Library and she had talked to Mr. Watson who sent some guys from the Town to help with the project. She stated that it saved them over \$400 and that Danny Evans, Ronnie Scott and Travis Phillips done a wonderful job. She stated that they had one of the best children's programs and that the kids got to watch the guys working. She stated that the other thing she was there for was to request the Town be a sponsor again for Twisted History. She stated that she had spoken with Mr. Watson about it and read the letter attached at the end of the minutes. She gave council a copy of the letter.

Ms. Johnston thanked the Town for all that they did for the Sanders House in putting up tents, maintaining the grass, etc. She asked if they had any questions.

Mr. Holt stated that he had heard good things about the program.

Mr. Presley stated that he had given personal money to it last year and would give again this year.

Ms. Johnston stated that all proceeds went to the Sanders House and that the insurance was unreal. She stated with some of the proceeds from last year's event they were able to repair 4 of the chimneys that were damaged.

Mayor Harris thanked her for coming and stated that it would be discussed with the Town Manager.

Citizen Requests: Donnie Linkous

Mr. Linkous asked if there were any updates on Jimmy.

Ms. Johnston stated that he was at Health South and that his balance, speech and eyes were doing better.

Mr. Linkous stated that he was sad to see Mrs. Catron go and that she had made them look good for many years. He stated that she had done an unbelievable job for the Town and that he was proud of her. He stated as a former councilmember that he would like to thank her and that he looked forward to hearing great things come out of Wilmington.

Ms. Johnston stated that she would also like to thank James Hampton for an unbelievable job that he did for the Town and his staff was also great. She thanked him for everything that he did with the Autumn Jamboree essay for the schools and stated that she would help again if he needed it.

Mayor Harris stated that Jimmy would be released on Monday if he had caretakers around the clock.

COMMITTEE REPORTS

Autumn Jamboree Committee Update – James Hampton

Mr. Hampton gave the following rundown of the Autumn Jamboree Events

Welcome/National Anthem at noon

Entertainment:

Ruff Kutt at Big Stage/Noon-3 p.m.

Jubalaires at Small Stage/3-4 p.m.

Lily Comer at Small Stage/4:30-5 p.m.

Dan Turner at Small Stage/5:30-6:30 p.m.

Beach Nite Band at Big Stage/6:30-9:30 p.m. followed by fireworks

Inflatables/12-8 p.m.

Fantasy World/12:30-6:30 p.m.

In-Line Extreme Air

26' Rock Wall

Lazer Runner Battle Cruiser

He stated that he currently had 16 vendors with 3 of those being food vendors, crafts, and the Sheriff's Department. He asked if council wanted to continue to allow political candidates to buy vendor spots.

Mr. Holt stated that he had some concern on his part with some but that they should continue as they had done in the past.

Mayor Harris advised Mr. Hampton to continue as the same. He stated that he always did a good job every year.

UNFINISHED BUSINESS & REPORTS

None.

NEW BUSINESS & REPORTS

Budget Amendments, ROLL CALL VOTE – Lesley Catron

Mrs. Catron stated that the following Budget Amendments needed to be voted on.

PURPOSE: Police Dept: Security Services for Carnival, Aramark, Highlands Fellowship, & GHS

Revenue

Line Item		Original Budget	Amended Budget	Change
0400-0413	Misc State Law	<u>\$40,250.00</u>	<u>\$51,199.00</u>	<u>\$10,949.00</u>
	Enforcement	<u>\$40,250.00</u>	<u>\$51,199.00</u>	<u>\$10,949.00</u>

Expenditure

Line Item		Original Budget	Amended Budget	Change
3110-1200	Salaries Overtime	<u>\$20,000.00</u>	<u>\$30,949.00</u>	<u>\$10,949.00</u>
		<u>\$20,000.00</u>	<u>\$30,949.00</u>	<u>\$10,949.00</u>

PURPOSE: Rec. Dept.: (2) Handicap Accessible Swing Sets for Town Playgrounds

Revenue

Line Item		Original Budget	Amended Budget	Change
3108-9903	Gifts & Donations	<u>\$2,000.00</u>	<u>\$5,697.72</u>	<u>\$3,697.72</u>
		<u>\$2,000.00</u>	<u>\$5,697.72</u>	<u>\$3,697.72</u>

Expenditure

Line Item		Original Budget	Amended Budget	Change
7130-8201	Equipment Purchases	<u>\$4,000.00</u>	<u>\$7,697.72</u>	<u>\$3,697.72</u>
		<u>\$4,000.00</u>	<u>\$7,697.72</u>	<u>\$3,697.72</u>

Mr. Trigg made a motion to approve the Budget Amendments. Mr. Presley seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote.

CITIZENS COMMENTS

None.

TOWN MANAGER'S REPORT

None.

COUNCIL COMMENTS

Mr. Holt stated that the employees were great. He stated that we hosted the 9-11 year old Little League Tournament and this was District Champions across the Commonwealth of VA. He stated there was over 1,000 people at their cookout and that Public Works helped out with mowing grass, etc. He stated that our fields were comparable to these bigger areas that came in and that said a lot. He stated that there was a tremendous effort on the Town's part to help and that the day of the tournament the score board quit working so Public Works had someone out there who fixed it and they also had a water break on the first day and Public Works was there that evening and fixed it. He thanked Lesley for everything that she had done and said she was a tremendous asset to the Town. He wished her good luck in her future endeavors and that Wilmington was lucky to have her.

Mr. Bailey thanked Lesley as well and stated that he had not worked with her long but knew what she did and that it would be hard to replace her. He stated that there was a house fire in Sedgewood last night and that it was a shame that a tragedy had to happen to know how good people are in your Town. He stated that our Fire and Police Department along with the Tazewell County EMS and Bluefield, WV all helping out made him proud to be a part of this Town and that they did not get enough credit for what they did.

Mr. Presley stated that he was sad to see Lesley go and that she did a great job. He gave a shout out to all of the other departments for doing a great job and stated concerning the house fire that the Louthans had been a big part of the community and he was sad to see their house burn but was glad everyone was ok.

Mr. Trigg stated concerning the Little League Fields that this was the best he had seen them in all of the years that they looked great. He thanked Lesley for all that she did and wished her good luck. He stated that the Dominion meeting was a great turnout and was positive.

Mayor Harris stated that he could not say much more that what had already been said but that he had known Lesley all of her life because they were related. He stated that it had been a pleasure working with her and that he had worked a little closer with her than his fellow councilmembers in signing documents, being brought up on things, etc. He stated that it has been their pleasure working with her and that she was dedicated to the Town. He stated that they had planned and bought for 30-40 people for the Community Clean Up Day but only had 10 to show up and had food leftover. He stated that on Monday he treated Public Works to lunch and let them know that council had paid for the meat and the Town covered the other expenses. He stated concerning the APCO outages that he would like in the future to be notified of the exact streets.

Joyce Johnston stated that was a great suggestion and that her exercise partner mentioned to her if she had received a letter and she told her that she did not. She stated that she called them to see if she was in the outage and they told her no and that was the reason she was not alerted. She stated that she asked APCO if they had notified the Town or its officials to get the information out and the gentleman was very apologetic and said that they would try to learn from this.

Mayor Harris stated that there was a lot of confusion and that some businesses were really affected by it and that New Graham Pharmacy went out and bought a generator to keep their medicine that needed to be refrigerated cool

ATTORNEY REPORT

Resolution: FY 2019/2020 Budget Amendment, \$150,000, ROLL CALL VOTE (attached at end of minutes)

Mr. Freedman stated that this Resolution was titled A RESOLUTION TO AMEND THE 2019/2020 FISCAL YEAR BUDGET OF THE TOWN OF BLUEFIELD TO APPROPRIATE \$150,000 TO THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE TOWN OF BLUEFIELD, VIRGINIA. He stated that before the adoption of the current budget they had addressed this same issue but due to some clerical error this resolution was now necessary to be adopted for purposes of bookkeeping to ensure the rules were followed as it related to the spending of money from the Town to the IDA to purchase the Spring Street Property for Economic purposes. He stated that if council was good with the resolution then he would need a motion, second and a roll call vote to approve.

Mr. Bailey made a motion to approve the Resolution: FY 2019/2020 Budget Amendment, \$150,000. Mr. Trigg seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote.

Refuse and Weeds Notice Ordinance, VOTE – 2nd Reading (By Title Only) ROLL CALL VOTE (To Adopt)

Mr. Freedman stated that this would be the 2nd Reading of the Refuse and Weeds Notice Ordinance by title only. He asked for a motion, second and roll call vote to approve the 2nd Reading by Title Only.

Mr. Holt made a motion to approve the 2nd Reading of the Refuse and Weeds Notice Ordinance by title only. Mr. Presley seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote.

AN ORDINANCE TO AMEND SECTION 22-127 (NOTICE) OF ARTICLE IV (REFUSE AND WEEDS) OF CHAPTER 22 (ENVIRONMENT) OF THE CODE OF ORDINANCES, TOWN OF BLUEFIELD, VIRGINIA.

Mr. Freedman stated that if council was good with the ordinance that he would need a motion, second and roll call vote to adopt it.

Mr. Holt made a motion to adopt the Refuse and Weeds Notice Ordinance. Mr. Presley seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote.

Notice to Abate Nuisance Ordinance, VOTE – 2nd Reading (By Title Only) ROLL CALL VOTE (To Adopt)

Mr. Freedman stated that this would be the 2nd Reading of the Notice to Abate Nuisance Ordinance by title only. He asked for a motion, second and roll call vote to approve the 2nd Reading by Title Only.

Mr. Presley made a motion to approve the 2nd Reading of the Notice to Abate Nuisance Ordinance by title only. Mr. Bailey seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes

Councilmember Jones Absent
Councilmember Holt: Yes

The motion passed unanimously by Roll Call Vote.

AN ORDINANCE TO AMEND SECTION 22-54 (NOTICE TO ABATE CONDITION CONSTITUTING NUISANCE, APPEAL) OF DIVISION 2 (ABATEMENT) OF ARTICLE II (NUISANCES) OF CHAPTER 22 (ENVIRONMENT) OF THE CODE OF ORDINANCES, TOWN OF BLUEFIELD, VIRGINIA

Mr. Freedman stated that if council was good with the ordinance that he would need a motion, second and roll call vote to adopt it.

Mr. Holt made a motion to adopt the Notice to Abate Nuisance Ordinance. Mr. Presley seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg: Yes
Councilmember Presley: Yes
Councilmember Bailey: Yes
Mayor Harris: Yes
Councilmember Jones: Absent
Councilmember Holt: Yes

The motion passed unanimously by Roll Call Vote.

Resolution Appointing Interim Town Clerk, ROLL CALL VOTE (attached at end of minutes)

Mr. Freedman read the title: A RESOLUTION TO ELECT AND APPOINT AN INTERIM TOWN CLERK.

He stated that he was sure council all had time to look over it and that Kim Hernandez would become the Interim Town Clerk effective beginning 12:00 a.m. on August 3, 2019 and this would also be the acceptance of Mrs. Catron's resignation effective at 11:59 p.m. on August 2, 2019. He stated that if council was ready to adopt this resolution then he would need a motion, second and roll call vote.

Mr. Presley made a motion to approve the Resolution Appointing Interim Town Clerk. Mr. Bailey seconded the motion.

ROLL CALL VOTE

Vice-Mayor Trigg: Yes
Councilmember Presley: Yes
Councilmember Bailey: Yes
Mayor Harris: Yes
Councilmember Jones: Absent
Councilmember Holt: Yes

The motion passed unanimously by Roll Call Vote.

Resolution Recognizing Lesley Catron – Mayor Harris

Mayor Harris asked Mrs. Catron to come forward. He stated that Donnie Linkous had talked about her relationship with council for 11 years. He stated that she had been through many resolutions and this one was for her. He read the following:



TOWN OF BLUEFIELD

A RESOLUTION RECOGNIZING LESLEY L. CATRON

WHEREAS, Lesley L. Catron has served the Town of Bluefield, Virginia ("the Town") since May 7, 2008, and has served as its Town Clerk for the past eleven (11) years; *and*

WHEREAS, Lesley L. Catron, in addition to her duties as Town Clerk, has helped several local nonprofit organizations, has ensured the success of many of the Town's events, and has always made the extra effort to help the Town's citizens; *and*

WHEREAS, Lesley L. Catron, in addition to her duties as Town Clerk, has also served as Co-Chairperson of the Christmas Parade Committee and Community Tree Gathering Committee as well as has served on other countless committees; *and*

WHEREAS, Lesley L. Catron served as the FOIA and Records Retention Officer for the Town of Bluefield, Virginia; *and*

WHEREAS, Lesley L. Catron, with her positive attitude, enthusiastic outlook on life, and strong work ethic, has illustrated exemplary employee conduct on behalf of the Town; *and*

WHEREAS, Lesley L. Catron has recently accepted a wonderful career opportunity in North Carolina, and will be greatly missed by the Town, its citizens, its staff, and its Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that Lesley L. Catron is hereby recognized and thanked for her distinguished service to the Town of Bluefield, Virginia over the past eleven (11) years, and is further wished all the best as she begins her new career in North Carolina.

Adopted this 23rd day of July, 2019.

Don Harris, Mayor

Kim Hernandez, Interim Town Clerk

He stated that the original would be mailed to her since the Interim Town Clerk was just appointed

Mrs. Catron thanked everyone

EXECUTIVE SESSION

MOTION FOR CLOSED MEETING

It is hereby moved that the Council of the Town of Bluefield, Virginia enter into a closed meeting pursuant to Section 2-2-3711 (A) (3) of the Code of Virginia as amended. The specific purpose for this motion is to discuss the following matter(s)

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, with such closed meeting being confined to the following subjects: the Economic Development purchase of recreational facility.

Councilmember Bailey made a motion to enter into Executive Session as described above. Councilmember Presley seconded the motion.

The motion passed unanimously by voice vote.

Mr. Trigg made a motion to enter back into regular session. Mr. Presley seconded the motion.

CERTIFICATION OF EXECUTIVE SESSION

WHEREAS, the Town Council of Bluefield, Virginia convened a closed meeting on July 23, 2019, pursuant to a duly adopted motion, attached hereto, and such closed meeting was convened in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Town Council of Bluefield, Virginia returned to its open meeting held on July 23, 2019.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HEREBY CERTIFIES that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the closed meeting held on July 23, 2019, to which this certification applies and (ii) only such public business matters as were identified in the motion convening such closed meeting were heard, discussed, or considered by the Council of the Town of Bluefield, Virginia in such closed meeting.

ROLL CALL VOTE

Vice-Mayor Trigg:	Yes
Councilmember Presley:	Yes
Councilmember Bailey:	Yes
Mayor Harris:	Yes
Councilmember Jones:	Absent
Councilmember Holt:	Yes

The motion passed unanimously by Roll Call Vote

ADJOURN

Mr Presley made a motion to adjourn the meeting at 9:18 p.m. Mr Holt seconded the motion. The motion passed unanimously by voice vote.

Don Harris, Mayor

Kim Hernandez, Interim Town Clerk



The Sanders House

July 20, 2019

Mr. Mike Watson and Town Councilmembers
Town of Bluefield
112 Huffard Drive
Bluefield, VA 24605

Dear Mr. Watson and esteemed members of Town Council,

Last year, The Sanders House hosted a special event during October called Twisted History. Multiple performances of this play allowed over 500 people from our area and out of state to take a step back in time. Twisted History is based on facts but presented in an intriguing and interesting way. It's history, with a twist! The scripts are suitable for both youth and adults.

The Sanders House Managing Board asks for your support. Please consider being a Twisted History sponsor again this year. Your sponsorship will be used to help promote the event, and for costuming and prop expenses.

This year, Twisted History will be presented on October 10, 11, and 12, and our committee is already working hard to make sure it's another success.

Sincerely,

Joyce Johnston

* TAX EXEMPT #46-6752185

VIRGINIA AT A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HELD AT THE COUNCIL CHAMBERS OF THE TOWN HALL IN BLUEFIELD, VIRGINIA ON THE 23RD DAY OF JULY, 2019

A RESOLUTION TO AMEND THE 2019/2020 FISCAL YEAR BUDGET OF THE TOWN OF BLUEFIELD TO APPROPRIATE \$150,000.00 TO THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE TOWN OF BLUEFIELD, VIRGINIA

WHEREAS, on May 14, 2019, a resolution amending the 2018/2019 Fiscal Year Budget of the Town of Bluefield in an amount of \$150,000 00 was adopted by the Council of the Town of Bluefield, Virginia; and

WHEREAS, due to a clerical error, the aforesaid \$150,000 00 was not physically moved and appropriated as required under the terms of the aforesaid May 14, 2019, resolution before the 2019/2020 Fiscal Year Budget of the Town of Bluefield was adopted and took effect; and

WHEREAS, an amendment to the 2019/2020 Fiscal Year Budget of the Town of Bluefield is now required to move and appropriate the aforesaid \$150,000 00 as previously desired, and

WHEREAS, a public hearing concerning the budget amendment made by this resolution was held before the Council of the Town of Bluefield, Virginia on July 23, 2019, at 7:15 p.m. in the Council Chambers of the Town Hall in Bluefield, Virginia after notice was published on July 12, 2019, in the Bluefield Daily Telegraph, a newspaper of general circulation in Bluefield, Virginia.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the Council of the Town of Bluefield, Virginia amends the 2019/2020 Fiscal Year Budget of the Town of Bluefield as follows: \$150,000 00 is hereby moved and appropriated from the "From Prior Years Reserves" Revenue Budget Line to the "IDA Expenses" Expenditure Line.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the budget amendment made by this resolution is being made to effectuate an appropriation of funds to the Industrial Development Authority of the Town of Bluefield, Virginia for the purposes of promoting economic development.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the Town Manager and Treasurer of the Town of Bluefield are expressly authorized to take any actions necessary to lawfully finalize the aforesaid budget amendment and the aforesaid appropriation of funds.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the Council of the Town of Bluefield, Virginia adopts this resolution on this 23rd day of July, 2019, and such resolution shall be effective upon adoption.

VIRGINIA: AT A REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HELD AT THE COUNCIL CHAMBERS OF THE TOWN HALL IN BLUEFIELD, VIRGINIA ON THE 23RD DAY OF JULY, 2019.

A RESOLUTION TO ELECT AND APPOINT AN INTERIM TOWN CLERK

WHEREAS, Lesley L. Catron, the Town Clerk of the Town of Bluefield, tendered her resignation to the Town of Bluefield with her last day of service being August 2, 2019; and

WHEREAS, the Council of the Town of Bluefield, Virginia desires to appoint an Interim Town Clerk of the Town of Bluefield, with an appointment date effective August 3, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the Council of the Town of Bluefield, Virginia, effective 11:59 p.m. on August 2, 2019, accepts Lesley L. Catron's resignation from her position as Town Clerk of the Town of Bluefield, and wishes her the very best in all her future endeavors

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the Council of the Town of Bluefield, Virginia hereby elects and appoints **Kim Hernandez** to serve as Interim Town Clerk of the Town of Bluefield, beginning 12:00 a.m. on August 3, 2019, until a permanent Town Clerk of the Town of Bluefield is elected and appointed.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the aforesaid Interim Town Clerk of the Town of Bluefield, upon her said appointment becoming effective, shall fulfill all the duties required of the Town Clerk of the Town of Bluefield until a permanent Town Clerk of the Town of Bluefield is elected and appointed.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that this resolution is hereby adopted on this 23rd day of July, 2019, and such resolution shall become effective on the 3rd day of August, 2019.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA that the Council of the Town of Bluefield, Virginia authorizes Donald R. Harris, the Mayor of the Town of Bluefield, Virginia, to execute this resolution on behalf of said Council.

IT IS SO RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA on this 23rd day of July, 2019.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

